

CHAPTER 9

TRAFFIC, VISITOR CONTROL AND IMPOUNDING VEHICLES

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TRAFFIC, VISITOR CONTROL, AND IMPOUNDING VEHICLES

0901. GENERAL. Development of traffic policies will be geared toward efficiency, safety, and service to the public. The primary purpose of these policies will be to regulate traffic flow, reduce traffic accidents, and make streets safer for drivers and pedestrians.

0902. RADAR POLICIES

a. Each RADAR unit will be tested at least annually at a precision measurement agency or laboratory. Records of the maintenance, calibration, and repair of RADAR units will be retained for 2 years.

b. An external test for accuracy of each unit's operation must be conducted before the unit is placed in operation. If a test is conducted after each violation, it should be recorded on the file copy of the traffic ticket (serial number of the tuning fork and results of the test). Damaged tuning forks which do not give an accurate frequency reading must be replaced.

c. Operators must demonstrate proficiency with RADAR equipment. Training programs must take into consideration local, legal, and certification requirements. In addition, hands-on training in the field and a reasonable period of practice will be conducted under the guidance of a field training officer before an operator is allowed to issue a traffic ticket.

0903. ISSUANCE OF TRAFFIC TICKETS

a. Each security officer will develop standard operating procedures (SOPs) regarding traffic control and the issuance of traffic tickets. The SOPs will include use of RADAR, traffic stop procedures, issuance of traffic tickets, distribution of the tickets, and traffic court appearance requirements. Only U. S. Armed Forces/U. S. magistrate tickets (DD 1408 and 1805) will be issued.

b. Only the U. S. Magistrate or commanding officer of the installation (depending on the type ticket issued) will negate military or U. S. magistrate traffic tickets. If the security officer decides that a traffic ticket should be negated due to gross administrative errors, the reason for voiding the ticket will be written on the back of the ticket.

0904. INTOXICATED DRIVERS

a. Standardized field sobriety tests and other procedures for processing suspected intoxicated drivers will be developed by the security officer and be published via SOP.

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Observations of law enforcement personnel will be recorded on the Alcohol Influence Report (DD 1920).

b. The blood alcohol content (BAC) will be determined via blood, breath, or urine test. The BAC required to prove intoxication will be based on host state or country requirements. Each command will develop a SOP regarding driver refusal to be tested under "implied consent" laws.

c. A person being tested does not have the right to have an attorney present before stating whether he/she will submit to a test, or during the actual test.

d. Police personnel will ensure that the vehicle operated by the intoxicated driver is properly secured at the scene of the apprehension, turned over to a sober driver with the authorization of the owner, or towed from the scene and impounded.

0905. TRAFFIC ACCIDENTS

a. The DoN Traffic Accident Report (OPNAV 5580/1A) shall be completed in accordance with reference (k). This includes all fatal, personal injury or property damage accidents involving government vehicles. The same rule applies for privately owned vehicle accidents except the combined property damage must be \$1,000.00 or more before an accident report is required.

b. Photographs should be taken at the scene of all reportable accidents and they are required whenever a government vehicle or government property is involved.

c. Public Works Departments will provide the damage estimate on government owned property and vehicles.

0906. DECALS AND VISITOR PASSES

a. General procedures for the issuance of Department of Defense (DoD) decals are listed under reference (o). In issuing a DoD decal, the following documents will be checked:

(1) DoD identification card (active duty, retired, dependent, reserve, or civilian).

(2) Certificate of state registration.

(3) Valid state driver's license.

b. When visitors who do not have a DoD decal come aboard the base they must receive a visitor's pass. In order to obtain such a pass, they will:

(1) Show a valid driver's license and vehicle registration certificate/rental vehicle agreement.

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(2) Fill out a log which will include name, home address, destination, make and model of vehicle, license plate number, sponsor, time of arrival, and estimated time of departure.

c. A "barred list" will be prepared by the security officer and will be checked prior to the issuance of a decal or visitor pass.

d. DoD decals and visitors passes will be strictly controlled and accounted for by serial number. Unused decals and passes will be securely stored to prevent theft.

0907. IMPOUNDED VEHICLES

a. Command policies for the impoundment of vehicles must be clearly defined by command directive and publicized so that operators of motor vehicles on base are informed of the policy.

b. Security officers will prepare a SOP specifying the impoundment procedures to be used by the security department. Included will be the procedures to be followed prior to impoundment (e.g., notification of owner), procedures used for the actual impoundment (method of transportation, stowage, and inventories), required documentation, protection of the vehicle while impounded, and release/disposal of the vehicle.

c. When vehicles are impounded because of the death of the owner, close coordination with the Staff Judge Advocate and the supply officer are required.